

# POLDING TENNIS - SELECTIONS OPERATIONAL GUIDELINES

1. General Rules	1	a	Refer to <a href="#">NSWCPS General Rules</a>
2. Event Requirements	1	a	<b>Venue</b> <ul style="list-style-type: none"> <li>• A minimum of 12 courts clearly marked in accordance with the rules.</li> <li>• Nets and supports must be in good condition.</li> <li>• The surface must be level, in good condition and free of obstructions and loose objects.</li> <li>• Room/area accessible for staff for - lunch, selection discussions.</li> <li>• Catering available for Officials &amp; Team Managers.</li> <li>• Canteen if available. If a canteen is not available this information is to be included in diocesan information packs indicating students will be required to supply their own food.</li> <li>• Adequate parking. A traffic management plan made available if needed.</li> </ul>
		b	<b>Officials</b> <ul style="list-style-type: none"> <li>i) Polding Team Manager.</li> <li>ii) Each Diocese is to provide a team manager.</li> </ul>
		c	<b>First Aid</b> <ul style="list-style-type: none"> <li>i) A designated first aid officer must be in attendance and be visible. First aid officers should be equipped with ice and medical supplies including for the treatment of asthma and anaphylaxis.</li> <li>ii) Physiotherapy &amp; taping services will not be provided at selections by the designated first aid officer.</li> <li>iii) First aid officer to be informed of any students at high risk by Team Manager.</li> <li>iv) Diocesan Team Managers should access the medical information on each student from the CSNSW website.</li> <li>v) Students should ensure that they have an adequate level of hydration before, during and after the game or training session.</li> <li>vi) Students participating at outdoor venues are to be instructed to use adequate sun protection, e.g. an SPF50+, broad spectrum, water resistant sunscreen reapplied regularly and a hat where appropriate.</li> </ul> <b>Concussion</b> <ul style="list-style-type: none"> <li>i) It is the responsibility of the parent/guardian to inform team management of any concussion recently sustained.</li> <li>ii) Any student who has sustained a recent concussion injury may not return to contact/collision activities until the resolution of all symptoms.</li> <li>iii) Each sport may have specific guidelines from the National Sport Organisation in relation to returning to play after a concussion. For further information refer to <a href="#">Sports Medicine Australia</a></li> <li>iv) A medical clearance must be provided to your Diocesan Representative prior to the Polding selections.</li> </ul>
		d	<b>Eligibility</b> <ul style="list-style-type: none"> <li>i) Students must be enrolled in a CSNSW Sport affiliated school.</li> <li>ii) Students must progress through the Diocesan pathway.</li> </ul>

		<p>iii) Diocesan entries -</p> <ul style="list-style-type: none"> <li>● Armidale - red, blue and white.</li> <li>● Bathurst - bottle green and white.</li> <li>● Broken Bay - royal blue and white.</li> <li>● Lismore - black and white.</li> <li>● Maitland Newcastle -emerald green and white.</li> <li>● Wilcannia Forbes - green and gold.</li> </ul> <p>iv) Students trial as individuals not as a diocesan team.</p> <p>v) Students turning 8 - 13 in the year of the competition are eligible at the discretion of their Diocese. Duty of care and Diocesan jurisdiction on age and/or grade may narrow the age range.</p> <p>vi) Each diocese can send up to three (3) female and three (3) male players.</p> <p>vii) All players shall be seeded by their Diocese.</p> <p>viii) Students turning 8, 9 or 13 in the year of competition may be selected in the Polding team, but may not be selected in a NSWPSA Team for School Sport Australia Championship.</p>
--	--	---

<b>3. Event Details</b>	<b>1</b>	<b>a</b>	<p><b>Date</b></p> <p>i) Selection date - early Term 1 (around week 2) determined by the Polding Council based on availability of venue and calendar.</p> <p>ii) Entry Closing Date for Diocese - determined by Convenor (usually week 9 of term 4).</p>
	<b>2</b>	<b>a</b>	<p><b>Registration</b></p> <p>i) All students selected to represent their Diocese will be progressed to Polding by their Diocese following Diocesan selections.</p> <p>ii) Students must register &amp; pay levy on CSNSW portal for the Polding Selections with both parent/guardian and Principal consent.</p> <p>iii) CSNSW Sport will invoice Dioceses for participants after the event.</p> <p>iv) Team list will be downloaded from the CSNSW portal by the convenor 1 week prior to the trial. Finalise draws 3 days prior to the trial.</p>
	<b>3</b>	<b>a</b>	<p><b>Format</b></p> <p>i) Suggested timeline-</p> <ul style="list-style-type: none"> <li>● 8:15 Team Officials and Development Officers meeting.</li> <li>● 8:30 Welcome &amp; induction.</li> <li>● 8:45 Games.</li> <li>● 2:00 Announce Polding team &amp; information and uniform sizing for polding team members.</li> </ul> <p>ii) This is a trial not a tournament.</p> <p>iii) A round robin will be played where the top 3 or 4 players (depending on size of the pool) from each pool will progress to the next round.</p> <p>iv) Students will only play the same person once.</p> <p>v) All matches will be played first to 5 with a fast4 tiebreaker to be played if the score reaches 4/all.</p> <p>vi) The tiebreaker is played first to 5 with the serve swapping when each player has had 2 serves.</p> <p>vii) Sudden death point occurs if score reaches 4/all in tiebreaker.</p> <p>viii) Fatal short/sudden death deuce will occur for every game.</p>

		<b>b</b>	The convenor reserves the right to alter the format.
		<b>c</b>	The event program for Polding tennis selections will be available to view on the CSNSW Sport portal approximately 2 days prior to the selections.
	<b>4</b>	<b>a</b>	<b>Equipment</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> 40 green balls provided by the host diocese.</li> <li><input type="checkbox"/> A3 copies of the tennis round to display.</li> <li><input type="checkbox"/> sunscreen.</li> <li><input type="checkbox"/> emergency water 24 pack.</li> <li><input type="checkbox"/> laptop.</li> </ul>
		<b>b</b>	<b>Convenor Documentation</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copies of round robin x 10 copies.</li> <li><input type="checkbox"/> Polding certificates.</li> <li><input type="checkbox"/> Program.</li> <li><input type="checkbox"/> Prayer, acknowledgement, induction, structure of day, selections.</li> <li><input type="checkbox"/> Clipboards x 8.</li> <li><input type="checkbox"/> Stationery- black textas, pens, bluetack, sticky tape.</li> <li><input type="checkbox"/> <a href="#">Accident form</a></li> </ul>

<b>4. Rules &amp; Guidelines</b>	<b>1</b>	<b>a</b>	The rules of <a href="#">Tennis Australia</a> will apply.
		<b>b</b>	Students will score their own games.
		<b>c</b>	Students are to be instructed not to enter other courts occupied by players to retrieve tennis balls (or for any other reason) whilst play is in progress.
		<b>d</b>	Students shall share the ball boy/girl duties.
		<b>e</b>	Any equipment inside the fence that poses a danger to students must be removed.
		<b>f</b>	Spectators and non-participating players are to be instructed to remain outside the court during play.
		<b>g</b>	Gates must be closed during play.
		<b>h</b>	<b>Tennis Spectator etiquette that is encouraged during games:</b> <ul style="list-style-type: none"> <li>• Clapping good points for all players in a match.</li> <li>• Good sportsmanship from all players.</li> <li>• Allow officials/children to resolve any on court situations without parent/spectator interference.</li> <li>• Encourage your child in a positive and non-aggressive manner.</li> <li>• Congratulating players on playing to the best of their ability.</li> <li>• Thanking your team manager and trial organiser.</li> </ul>
		<b>i</b>	<b>Tennis Spectator behaviour that is NOT acceptable:</b> <ul style="list-style-type: none"> <li>• Cheering or clapping when an opponent makes a mistake.</li> <li>• Being aggressive or intimidating towards a trial, competition staff or other spectators.</li> <li>• Putting undue pressure on children, berating them or putting down their oppositions' performance.</li> <li>• Coaching children from the sidelines (verbal or physical signalling).</li> <li>• Getting involved in line calling, score calling or court conflict.</li> <li>• Using derogatory language at the trial venue.</li> </ul>

<b>5. Selection criteria</b>	<b>1</b>	<b>a</b>	Selection panel to be composed of the appointed Polding Team manager.
		<b>b</b>	Selection panel will liaise and collaborate with Diocesan team officials if needed.
		<b>c</b>	Selection will be based on demonstrated ability on the day of selection. The areas of performance considered are: i) Results. ii) Attitude and behaviour of the player both on and off the court.
		<b>d</b>	A paper selection may occur if circumstances arise.
		<b>e</b>	A Polding tennis team of five (5) male & five (5) female students will be selected to represent Polding at the NSW Primary School Sports Association (NSWPSSA) State Championships.
		<b>f</b>	The Polding team selected will be progressed by CSNSW staff.

<b>6. Event Compliance Documents</b>	<b>1</b>	<b>a</b>	Documents available on CSNSW SPORT portal in Staff Resources: <ul style="list-style-type: none"> <li>● Risk Assessment and Management: <ul style="list-style-type: none"> <li>○ Pre Event Risk Management Checklist.</li> <li>○ On The Day Risk Checklist.</li> </ul> </li> <li>● Budget Proforma.</li> <li>● Teacher Relief Claim form.</li> <li>● <a href="#">Event Officials claim link</a></li> <li>● Event Officials hobbyist &amp; WWCC form.</li> </ul>
		<b>b</b>	CSNSW Sport Office will provide: <ul style="list-style-type: none"> <li>● Polding certificates.</li> <li>● Polding Team Manager appointment notices.</li> <li>● Sample Polding tennis uniform for sizing.</li> <li>● Polding paperwork.</li> </ul>

<b>7. Post Event Evaluation</b>	<b>1</b>	<b>a</b>	<a href="#">Post Event Evaluation &gt;&gt;</a>
---------------------------------	----------	----------	--