



# MacKillop SOFTBALL - SELECTIONS OPERATIONAL GUIDELINES

1. General Rules			Refer to <a href="#">NSWCPS General Rules</a>
2. Event Requirements	1	a	<p><b>Venue</b></p> <ul style="list-style-type: none"> <li>• A minimum of 2 softball diamonds clearly marked in accordance with the rules.</li> <li>• Room accessible for staff for - lunch, selection discussions.</li> <li>• Catering available for Officials &amp; Team Managers.</li> <li>• Canteen if available. If a canteen is not available this information is to be included in diocesan information packs indicating students will be required to supply their own food.</li> <li>• Adequate parking. A traffic management plan made available if needed.</li> </ul>
		b	<p><b>Officials</b></p> <p>i) Officials to be sourced from the local softball association where possible.</p> <p>ii) Suitably qualified Referees x 2.</p> <p>iii) Secondary Student Officials pathway opportunities are available. Please refer to CSNSW sport portal for further information.</p> <p>iv) MacKillop Team Managers x 2.</p> <p>v) Each Diocese is to provide 1 team manager – for their girls team and boys team.</p>
		c	<p><b>First Aid</b></p> <p>i) Designated first aid officer must be in attendance and be visible. First aid officer should be equipped with ice and medical supplies including for the treatment of asthma and anaphylaxis.</p> <p>ii) Physiotherapy &amp; taping services will not be provided at selections by the designated first aid officer.</p> <p>iii) First aid officer to be informed of any students at high risk by Team Manager</p> <p>iv) Diocesan Team Managers should access the medical information on each student from the CSNSW website.</p> <p>v) Players should ensure that they have an adequate level of hydration before, during and after the game or training session.</p> <p><b>Concussion</b></p> <p>i) It is the responsibility of the parent/guardian to inform team management of any concussion recently sustained.</p> <p>ii) Any student who has sustained a recent concussion injury may not return to contact/collision activities until the resolution of all symptoms.</p> <p>iii) Each sport may have specific guidelines from the National Sport Organisation in relation to returning to play after a concussion. For further information refer to <a href="#">Sports Medicine Australia</a></p> <p>iv) A medical clearance must be provided to your Diocesan Representative prior to the MacKillop selections.</p>
		d	<p><b>Eligibility</b></p> <p>i) Students must be enrolled in a CSNSW Sport affiliated school.</p>

		<p>ii) Students must progress through the Diocesan pathway.</p> <p>iii) Diocesan entries -</p> <ul style="list-style-type: none"> <li>• Canberra Goulburn - navy and gold.</li> <li>• Parramatta - gold and royal blue.</li> <li>• Sydney - yellow, green and red.</li> <li>• Wagga Wagga - light blue, navy and red.</li> <li>• Wollongong - red and white.</li> </ul> <p>iv) Students turning 8 - 13 in year of the competition are eligible, however duty of care and diocesan discretion on age and/or grade may narrow the age range</p> <p>v) Each diocese can send up to nine (9) players.</p> <p>vi) Students play as individuals not as a diocesan team.</p> <p>vii) Students turning 8, 9 or 13 in the year of competition may be selected in the MacKillop team, but may not be selected in a NSWPSA Team for School Sport Australia Championship.</p>
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<b>3. Event Details</b>		<b>b</b>	<p><b>Date</b></p> <p>i) Selection date – end of Term 2 (around week 8 or 9) determined by MacKillop Council based on availability of venue and calendar.</p> <p>ii) Entry Closing Date for Diocese - determined by Convener (usually 2 weeks prior to MacKillop).</p>
	<b>2</b>	<b>a</b>	<p><b>Registration</b></p> <p>i) All students selected to represent their Diocese will be progressed to MacKillop by their Diocese following Diocesan selections.</p> <p>ii) Students must register &amp; pay levy on CSNSW portal for the MacKillop Selections with both parent/guardian and Principal consent.</p> <p>iii) CSNSW Sport will invoice Dioceses for participants after the event.</p> <p>iv) Team list will be downloaded from the CSNSW portal by the convenor 1 week prior to the selection.</p>
	<b>3</b>	<b>a</b>	<p><b>Format</b></p> <p>i) Suggested timeline-</p> <ul style="list-style-type: none"> <li>• 8.30 Team Manager meeting.</li> <li>• 9.00 Welcome &amp; induction.</li> <li>• 9.10 Warm up &amp; skills session.</li> <li>• 10.00 Break.</li> <li>• 10.15 Trials recommence.</li> <li>• 12.00 Lunch – selection panel talks including diocesan team managers.</li> <li>• 12.45 Games and if needed Possibles and Probables games.</li> <li>• 1.50 Final selection talks.</li> <li>• 2.00 Announce MacKillop team &amp; information and uniform sizing for MacKillop team members.</li> </ul>
		<b>b</b>	The duration of skills & games shall be determined by the number of students and weather. The carnival convener reserves the right to alter the program.
		<b>c</b>	No scores shall be kept.
		<b>d</b>	The event program for MacKillop softball selections will be available to view on the CSNSW Sport portal approximately 3 days prior to the selections.

	4	a	<b>Equipment</b> <ul style="list-style-type: none"> <li>❑ Size 11 inch leather balls x 8</li> <li>❑ Each student will supply their own gloves, mitts, catchers protective equipment, bats &amp; batters helmet</li> <li>❑ Bases, home plate, pitchers plates and shelters provided by club</li> <li>❑ 10 domes</li> <li>❑ Whistles x 4</li> </ul>
		b	<b>Convenor Documentation</b> <ul style="list-style-type: none"> <li>❑ Program x 15</li> <li>❑ MacKillop certificates</li> <li>❑ Selector sheets</li> <li>❑ prayer, acknowledgement, induction, structure of day, selections</li> <li>❑ clipboards x 8</li> <li>❑ stationery</li> </ul>

4. Rules & Guidelines	1	a	i) <a href="#">NSW PSSA State Carnival Rules</a> Match rules shall be in accordance with the official rules of the Australian Softball Federation.
		b	The NSWPSA softball exception rule is:  (a) Pitching distance for the Girls Carnival shall be 11.58 metres. (b) Pitching distance for the Boys Carnival shall be 12.19 metres.
		c	It is recommended that players wear a mouth guard especially infield players.
		d	Catchers are to wear helmets, face masks with throat protectors, body protectors and leggings.
		e	Students must wear shin guards which are compulsory.
		f	Footwear that conforms to the laws of the game must be worn.
		g	Students must remove jewellery and other ornaments likely to cause injury. Students must also cut or tape long fingernails.

5. Selection criteria	1	a	Selection panel to be composed of the appointed MacKillop Team manager/s and if possible an independent selector.
		b	Selection panel will liaise and collaborate with Diocesan team officials.
		c	Selection will be based on demonstrated ability on the day of selection. The areas of performance considered are: <ul style="list-style-type: none"> <li>i) Skills.</li> <li>ii) Fitness level.</li> <li>iii) Performance of the player as a member of a team.</li> <li>iv) Attitude and behaviour of player both on and off the field.</li> <li>v) Positions played.</li> </ul>

		<b>d</b>	Team selections may conclude with Possibles v Probables game.
		<b>e</b>	Diocesan team managers to fill out Player Nomination Cards to assist selectors for their own team as well as the opposition.
		<b>f</b>	A paper selection may occur if circumstances arise.
		<b>g</b>	A MacKillop boys and girls softball team of twelve (12) students will be selected to represent MacKillop at the NSW Primary School Sports Association (NSWPSSA) State Championships.
		<b>h</b>	The MacKillop team selected will be progressed by CSNSW staff.

<b>6.Event Compliance Documents</b>	<b>1</b>	<b>a</b>	Documents available on CSNSW.SPORT portal in Staff Resources <ul style="list-style-type: none"> <li>• Organisational Checklist</li> <li>• Risk Assessment and Management: <ul style="list-style-type: none"> <li>◦ Pre Event Risk Management Checklist</li> <li>◦ On The Day Risk Checklist</li> </ul> </li> <li>• Budget Proforma</li> <li>• Teacher Relief Claim form</li> <li>• Event Officials hobbyist &amp; WWC form.</li> <li>• <a href="#">Event Officials claim link</a></li> <li>• <a href="#">Accident form</a></li> </ul>
		<b>b</b>	CSNSW Sport Office will provide <ul style="list-style-type: none"> <li>• MacKillop certificates</li> <li>• MacKillop Team Manager appointment notices</li> <li>• Sample MacKillop softball uniform for sizing</li> <li>• MacKillop paperwork</li> </ul>

<b>8. Post Event Evaluation</b>	<b>1</b>		<a href="#">Post Event Evaluation &gt;&gt;</a>
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